

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - 702

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	Flash memory cards are used in _____	Mobile Phones	Digital Camera	Mp3 Players	All of these	D
2	Following are examples of Operating Systems except	Windows	Unix	Linux	Navigator	D
3	Following are symptoms of Virus	Damage of Data	Application Damage	Abnormal Message	All of above	D
4	From the following _____ is an example of social network service.	Facebook	Twitter	Whatsapp	All of these	D
5	From the following devices, _____ device is used store data in computer.	RAM	Printer	Mother Board	Microprocesso r	A
6	Entire Row will be selected, if we double click at Left-Bottom corner of a cell	True	FALSE			B
7	Envelop can create and print by using _____ tab	File	Mailing	Insert	Home	B
8	Exit option present in _____ menu	Insert	File	Data	Review	B
9	Find and replace option available _____ tab	Review	Home	Insert	View	B
10	Footnote and Endnotes are exactly same.	TRUE	FALSE			B
11	In MS Excel 2019 what is keyboard shortcut to open Print Command?	Ctrl+p	alt+p	shift+p	Ctrl+shift+p	A
12	In MS Excel 2019 what is keyboard shortcut to print a worksheet?	Ctrl+shift+p	alt+p	shift+p	Ctrl+p	D
13	In MS Excel 2019 what is keyboard shortcut to save workbook?	Ctrl+ Y	Ctrl+ v	Ctrl+ z	Ctrl+ s	D
14	In MS Excel 2019 Which function returns the largest value from the set of values?	large()	largest()	bigger()	max()	D

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15	In MS Excel 2019 which key combination will make the a1 cell as active cell?	ctrl + a	ctrl + 1	ctrl + home	ctrl + end	C
16	In a PowerPoint Closing and existing are different	TRUE	FALSE			B
17	In a slide using Ctrl+I we can give _____ effect to a text selected.	italic	bold	underline	new	A
18	In general when the zoom is it is similar to the Print size of the slide.	75 percent	125 percent	100 percent	200 percent	C
19	In Microsoft PowerPoint, two kinds of sound effects files that can be added to the presentation are	.wav files and .mid files	.wav files and .gif files	.wav files and .jpg files	.jpg files and .gif files	A
20	In MS-Office _____ tab is available only in PowerPoint.	Transitions	Animations	Slide Show	All of these	D
21	Packets Transfer Information in small pieces in Internet	TRUE	FALSE			A
22	Passwords enable users to : : :.	Get into the system quickly	make efficient use of time	Retain Confidentiality of files	No use	C
23	People can communicate by using following mediums.	Email	Online Chatting	Video Chatting	All of above	D
24	Pressing key combination Alt + Enter in Windows10 will_____	Cancel Current Task	Open a New Window	Display properties of selected item	Display Help	C
25	Pressing key combination Alt + Tab in Windows10 will_____	Open Task Manager	Cancel Current Task	Display Help	switch between open items	D